



# Board of Directors Meeting Minutes January 23, 2023

## I. Call to Order

Board Chair Glenn Morris called the meeting to order at 5:04 p.m.

## II. Roll Call

The following Board of Directors members were present:

- a. Glenn Morris, Board Chair
- b. Danielle Tolentino Tuason, Secretary & CA FBLA Chief Operations Officer
- c. Molly Anderson, CA FBLA State Adviser with the California Department of Education
- d. Shelsy Hutchison, Board Member
- e. Jeff Jordan, Board Member

The following guests were present:

- f. Annette Woo, CA FBLA Student State President
- g. Ryan Underwood, CA FBLA Executive Director
- h. Rauni Montoya, CA FBLA Finance Manager
- i. Laurie Looker, CA FBLA Student State Executive Board Adviser
- j. Edward Youngblood, Prospective Board Member

## III. Approval of Minutes from November 29, 2022 Meeting

### **Decision:**

Board Member Shelsy Hutchison moved and it was seconded to approve the minutes of the November 29, 2022 meeting as presented. Motion passed unanimously.

## IV. Updates

### **State Adviser/CDE Update**

State Adviser Molly Anderson reported the following updates from the California Department of Education.

Representatives from all CTSOs were invited to participate in a meeting with the California Department of Education. FBLA was represented at this meeting by Danielle Tolentino Tuason (Chief Operations Officer), Ryan Underwood (Executive Director), Glenn Morris (Board Chair), and Molly Anderson (State Adviser). This was



an opportunity for everyone to connect and receive updates from the California Department of Education.

Discussions are in progress regarding future CA FBLA contracts with the California Department of Education. The plan is to submit a 3-year contract for consideration.

Next month is Career and Technical Education Month. The California Department of Education is seeking success stories from CTSO chapters. FBLA chapters will be asked to submit short updates with photos that can be used to promote FBLA success stories.

### **Student State Executive Board Update**

Student State President, Annette Woo, reported the following updates from the Student State Executive Board.

The board officers are preparing for the upcoming Section Leadership Conferences. Board members are invited and encouraged to attend as volunteers at these conferences.

The board officers are also promoting a couple of design contests in preparation for the National Leadership Conference. This includes a pin design contest and t-shirt design contest.

### **Management Update**

Chief Operations Officer, Danielle Tolentino Tuason, reported the following updates from the Management Team.

A key priority for management is to secure locations for future conferences and events. The Marriott Santa Clara is our likely location for the Leadership Development Institute 2023 and 2025. The team is in the process of reviewing the incoming RFPs for this conference and will make a decision this week.

We also completed an RFP for the State Leadership Conference 2024 and 2025. This will be distributed this week to our venue contacts.

With the State Leadership Conference in Sacramento this year, we are putting forth special effort on Advocacy outreach for this event. Invitations have been sent, with a tentative commitment from State Superintendent Tony Thurmond. Board officers will also be sending invitations to their legislators.



Working to finalize plans for the National Leadership Conference to communicate to chapters so that they can start planning and budgeting for this national conference.

Chapter Grants were announced and will be distributed soon. In total, 87 schools were awarded chapter grants in the amount of \$1,264.36.

**Direction:**

Board Chair Glenn Morris recommends inviting legislators to participate at the State Leadership Conference on Thursday instead of Friday, due to their availability during the week.

Danielle Tolentino Tuason will be sending board members an SLC invitation template they can use to invite their own personal legislators.

**V. Old Business**

**New Potential Board Members**

**Discussion:**

Candidate for the board, Edward Youngblood, attended the meeting to introduce himself and share more about why he is interested in serving on the CA FBLA Board of Directors. Edward is an adviser from the Silver Creek High School FBLA Chapter.

**Decision:**

Board Secretary, Danielle Tolentino Tuason, moved and it was seconded to appoint Edward Youngblood and Patrick Frost as new members of the CA FBLA Board of Directors. Motion passed unanimously.

**Direction:**

Board Chair, Glenn Morris, has requested that Management review board terms for all board members and provide a summary of board terms for all board members. Chief Operations Officer, Danielle Tolentino Tuason, will prepare this summary for the Board of Directors for reference.

**VI. New Business**

**Strategic Priorities**

**Discussion:**

The Board will have three committees focused on strategic priorities. The Audit Committee (Members: Glenn Morris, Greg Fox, Danielle Tuason) and committees for Advocacy + Fundraising/Sponsorship.



**Direction:**

A board work session needs to be scheduled so that the board can further discuss the overall plans for committee work. Board Secretary Danielle Tolentino Tuason will help the board schedule a work session for further discussions.

**VII. Next Meeting**

**Joint Retreat (In-Person)**

**Discussion:**

The Board of Directors discussed some key topics and needs in order to have an effective Joint Retreat. These items include:

- Awareness of any National FBLA strategic priorities so that these priorities can be considered when establishing California FBLA's strategic priorities.
- The California Department of Education's CTSO Handbook. Need to spend some time raising awareness of the expectations from the CDE in this handbook to align with CDE priorities.
- A facilitator that is external to the Board of Directors and Management Team so that everyone can fully participate.
- Collaboration and presence between the Board of Directors and the student leadership team.

**Decision:**

The Board of Directors considered the proposal of May dates from the Management Team. Considering the environment for success, they decided to hold this retreat in conjunction with the State Leadership Summit in June 2023.

**Direction:**

Chief Operations Officer, Danielle Tolentino Tuason, needs to work with the Management Team to draft a schedule for the State Leadership Summit that includes participation from the Board of Directors and integration of a Joint Retreat.

**Other Events**

**Direction:**

Section Leadership Conferences are approaching. Members of the Board of Directors are encouraged to volunteer at one or more of these conferences. Dates/Locations sent by Chief Operations Officer Danielle Tuason.

Board of Directors should also make note of the dates for the upcoming State Leadership Conference in Sacramento from April 27 – 30, 2023.



## VIII. Adjournment

Board Chair Glenn Morris adjourned the meeting at 6:26 p.m.