



Board of Directors Meeting Minutes

November 16, 2021 | Via Zoom Meeting

CALL TO ORDER

Chair Glenn Morris called meeting to order at 6:02 p.m.

ROLL CALL

The following Board of Directors Members were present:

- Glenn Morris, Chair
- Greg Fox, Vice Chair
- Danielle Tolentino Tuason, Secretary
- Martin Baltierra, Treasurer
- Molly Anderson, State Adviser
- Jamon Peariso, Member
- Cary Johnson, Member

The following Non-Voting Members present (guests):

- Mike Oechsner, TEAMTRI
- Dr. Laurie Looker, Officer Coordinator, Student State Executive Board
- Arnuv Tandon, State President

APPROVAL OF THE MINUTES OF AUGUST 3, 2021

Decision:

Jamon Peariso moved and it was seconded to approve the minutes of the August 3 2021 meeting as presented. ***Motion passed unanimously.***



UPDATES

EXECUTIVE COMMITTEE UPDATES

Board Chair Glenn Morris shared updates regarding CA FBLA Policies that were provisionally approved to be compliant with tax requirements. In addition, a TEAMTRI services agreement was approved for conference services for the Leadership Development Institute.

CALIFORNIA DEPARTMENT OF EDUCATION /STATE ADVISER UPDATE

State Adviser Molly Andersen provided the following updates:

- A. Based on updates from National FBLA, California FBLA has over 3,500 students affiliated, and we predict we will hit 4,000. Eleanor Roosevelt High School affiliated their entire business pathway and is now the largest FBLA chapter in the nation. There are technical challenges with the National Database, and we are working in collaboration with national staff to address these issues.
 - a. There is a new Director at the California Department of Education, Pete Callas.
 - b. Good relationships building within California FBLA between management team and the board. The Leadership Development Institute was a successful hybrid event.
 - c. We will start writing the contract for next school year. We anticipate receiving the same \$225,000 and are considering writing a 3-year contract. Looking to also seeking funding for professional development.
 - d. Discussions are happening about the format of State Leadership Conferences across all CTSOs in the state. The consensus is that CTSOs are planning on in-person state conferences.

MANAGEMENT & FINANCIAL UPDATE

CA FBLA Staff Members Danielle Tolentino Tuason and Mike Oechsner provided updates on behalf of the association management team. Financials were reviewed (see attached) and the



Management Dashboard (see attached) with a summary of the following budget adjustments and updates:

- a. Leadership Development Institute -- The event will breakeven, so making adjustments to account for the net income budget that was not met.
- b. Adjustment on Association Management Expenses to eliminate the remainder of the Business Manager salary.
- c. The Payment Protection Loan was forgiven.
- d. Other budget items in considerations: Strategic Initiatives, Upcoming State Leadership Summit, CA FBLA to cover expenses for one (1) member of the management team, Adjustment to State Officer Meetings since no in-person meetings have been held this year to date, consider adjusting final board meeting of the year to virtual, and to only cover board travel allocated to the State Leadership Conference.
- e. Budget Gap of \$16,000
- f. **Direction:** Schedule meeting for the Sponsorship Committee

STATE PRESIDENT UPDATE

Arnav Tandon, State President shared that they are focusing on sponsorship opportunities, including the development of a sponsorship package. The board made recommendations on potential sources for sponsorship contacts including, concentration on companies that are aligned with technology competitions, starting with parents / personal contacts and seeing who exists within their network, and also looking at the CTE Advisory committee members for recommendations.

NEW BUSINESS

BOARD TRANSITIONS & PROSPECTS

Board Member Jamon Peariso completed his relocation and is ready to transition from his position on the California FBLA. **Chair Glenn Morris** expressed appreciation and acknowledgement for extending his term during this transitional period for CA FBLA.



Direction: Need to work on appointing new board members by the next meeting.

CALIFORNIA FBLA POLICY REVIEW

The California FBLA Policy Manual was provisionally approved by the CA FBLA Executive Committee. **CA FBLA Staff Member Mike Oechsner** provided an overview of the policies:

- Conflict of Interest Policy
- Document Retention Policy
- Finance and Expense Reimbursement Policy
- Financial Procedures Policy
- Non-Discrimination Policy
- Sexual Harassment Policy
- Whistle Blower Protection Policy

Decision: **Greg Fox** moved and it was seconded to affirm the approval of the executive committee to adopt these initial policies. ***Motion passed unanimously.***

UPCOMING CONFERENCES

Board members are encouraged to engage in upcoming conferences as their availability allows.

- Bay & Northern Sections – February 5
- Central, Gold Coast, Inland, Southern Sections – February 12
- State Leadership Conference – April 7 – 11 in Ontario
- National Leadership Conference – June 29 – July 2 in Chicago

FUND DEVELOPMENT

CA FBLA Staff Member Danielle Tolentino Tuason provided an update regarding the latest activities in progress for fund development. These activities include:

- Professional Membership | [Visit Link to Join](#)



- Giving Tuesday, November 30th, the soft launch of the It's My Turn Campaign, an individual donor campaign to encourage CA FBLA supporters to donate on an on-going basis.

NEXT MEETING

Direction:

- Scheduled for February 8, 2022 at 4:00 p.m. for a virtual meeting.

ADJOURNMENT

Adjourned at 7:00 p.m.

Respectfully submitted,

CALIFORNIA FBLA

Danielle Tolentino Tuason
Board Secretary

