

# 2026 BAY SECTION LEADERSHIP CONFERENCE



**DOUGHERTY VALLEY HIGH SCHOOL**  
**10550 ALBION ROAD, SAN RAMON, CA 94582**  
**SATURDAY, FEBRUARY 7, 2026**

# TABLE OF CONTENTS

Welcome .....	3
Conference Information.....	4-5
Registration Materials.....	6
Performance Event Information .....	7
Online Testing Information .....	8
2026-27 Section Officer Team Information.....	9
Tentative Schedule of Events.....	10
Conference Dress Code.....	11
SLC Qualifiers from BSLC.....	12
Online Registration Info .....	13
Online Event Submission.....	19
Important Dates.....	20

## GENERAL CONFERENCE INFORMATION

**Date:**

February 7, 2026

**Location:**

Dougherty Valley High School  
10550 Albion Rd, San Ramon, CA 94582

**Start Time:**

7:45 AM: Registration Opens  
8:15 AM: Opening Session Begins

## QUESTIONS?

If you have any questions regarding the conference or competitive events please contact Mr. Graeme Logie, Bay Section Director, via email at [glogie@cafbla.org](mailto:glogie@cafbla.org).

# WELCOME

Bay Section Chapter Advisers:

The Bay Section officer team, the Dougherty Valley High School Chapter Advisers and officer team, and members of the California FBLA Management Team are working hard to make the 2026 Bay Section Leadership Conference, (BSLC26), an experience you will not forget!

This year's state slogan is "Beyond the Stars", and we want YOU to come join us in this experience. The 2025-2026 California competitive event guidelines will be in effect. Please check out the latest competitive events guidelines on our state website, [cafbla.org](http://cafbla.org) > Competitions > Guidelines.

As has been since 2015, BSLC will be utilizing online testing for all objective tests. This year we will continue the requirement that all competitors participating in online Objective Tests will need to bring their own device with them to take their online test(s). Please prepare your members for this so they are ready to go upon arrival at the conference. The final Conference Schedule will be posted the week of the conference. As was the case in past years, these Online Testing sessions will be spread out throughout the day to ensure all competitors get a chance to complete their specific events.

During downtime at the conference, please encourage your chapter members to attend the numerous workshops we have arranged.

Please encourage your Chapter Officers to further realize their leadership potential by running for Bay Section Officer. This truly is a great opportunity for them to gain valuable leadership skills and to network with members and officers from throughout the section and state. The Bay Section Officer Candidate's Guide is posted on the [cafbla.org](http://cafbla.org) website under the "Bay Section" tab. Applications are due no later than 11:59 pm PST on December 19, 2025. Be sure to select and register two members that are attending BSLC26 as voting delegates for the Section Officer's election on the day of BSLC26.

One last thing, I am retiring from teaching in June. I would like to be able to hand off the Bay Section Adviser position to a current Bay Section Chapter Adviser that can keep the greatness of the Bay Section going. Interested parties can reach out to me, or Alyssa Gonzalez, [agonzalez@cafbla.org](mailto:agonzalez@cafbla.org) for more information.

Thank you for all you do for your chapters and members, and I will see you in February!

Best regards



Graeme Logie  
Bay Section Adviser

# CONFERENCE INFORMATION

## ADD MEMBERS IN FBLA CONNECT

Please prioritize adding members in [FBLA Connect](#) by **DECEMBER 31, 2025**. Chapter Advisers who do this will have an easier time registering their students for section, state and national conferences.

All members that wish to compete must be registered in FBLA Connect by **JANUARY 16, 2026**.

Only members who are listed as “Active Members” in FBLA Connect will appear in the Blue Panda registration system. If you have questions about how to register your chapter members, please contact [hello@cafbla.org](mailto:hello@cafbla.org).

## CONFERENCE REGISTRATION

Conference Registration fees include morning refreshments/lunch/awards/testing supplies, facilities use etc. **NO REFUNDS WILL BE GIVEN AFTER THE REGISTRATION DEADLINE OF JANUARY 16, 2026.**

### DUE JANUARY 16, 2026:

- Online FBLA Membership Registration (FBLA Connect), to be eligible to compete at BSLC.
- BSLC Conference Registration Deadline (Blue Panda registration system)
  - **COSTS:**
    - \$45 per Chapter Member
    - \$45 per Guest/Chaperone **Each Chaperone that actively assists in the running of the conference will earn their chapter a \$30 credit towards Bay Section Officer & Adviser Training Day 2026.**
- Transcripts (Accounting I only)

### Due February 1, 2026:

- Registration Payment, make school/district checks payable to: **CAFBLA-Bay Section**
- Mail the payment to:
  - CAFBLA-Bay Section**
  - P O Box 1440**
  - Owasso, OK 74055**

## COMPUTER APPLICATIONS PRODUCTION TEST REGISTRATION AND SUBMISSION

**Step one:** Register students for Computer Applications in Blue Panda by **DECEMBER 19, 2025**. In the “Final Questions” section of Blue Panda, list your onsite test proctor’s name and email address (this cannot be a Chapter Adviser).

**Step two:** Students complete and submit their Computer Applications production tests at school, with a test proctor supervising. **COMPLETED** production tests must be submitted online by **JANUARY 16, 2026**.

**New this year: Computer Applications does not have an objective test at BSLC!**

## FUTURE BUSINESS LEADER AND JOB INTERVIEW PRE-JUDGED MATERIALS

Pre-judged materials for **Job Interview** and **Future Business Leader** must be submitted through Blue Panda. Create separate PDF files for cover letters and resumes. Information about these events can be found on page 19. **PLEASE REVIEW THE [WEBSITE](#) for all info regarding the pre-judged events.**

**DUE DATE:** Submissions for Job Interview and Future Business Leader is **JANUARY 16, 2026** for pre-judging.

# CONFERENCE INFORMATION (CONT'D)

## EVENT RESTRICTIONS

The number of competitors a chapter can enter in an individual Objective Testing event is based on your paid chapter membership:

**1-49 members:** 1-3 competitors

**50-74 members:** up to 4 competitors

**75-100 members:** up to 5 competitors

**100+ members:** up to 6 competitors

*Competitors cannot enter more than TWO Individual or Team events. If a student is entered into the Creed competition they may compete in three events TOTAL. Email [Graeme Logie](#) ASAP if this pertains to a member in your chapter.*

## TRANSCRIPTS

**Accounting I** competitors must not have had more than two semesters of accounting instruction. Transcripts must be submitted online through Blue Panda. Create separate PDF file for each competitor transcript. Information can be found on page 19.

**DUE DATE: JANUARY 16, 2026**

## VOTING DELEGATES

Please assign two voting delegates to be available for the Caucus where the election of the 2026-2027 Bay Section officer team will take place. Voting will take place sometime between the end of lunch and the beginning of the Awards of Excellence ceremony.

## CONFERENCE DRESS CODE

The Dress Code for this conference is Business Professional. Please review this with your members BEFORE the conference. See Page 11 for more information. Members not adhering to Dress Code **will receive a 5-point penalty deduction from their event score.**

## PHOTO IDENTIFICATION

All competitors are required to have a Photo ID or printed copy of schedule/transcript (with picture and name of student on it), or they will NOT be allowed to compete. A digital school-issued ID will be accepted, but an image on a cell phone or other device will not be allowed.

## OTHER CONFERENCE ACTIVITIES (TENTATIVE)

During the afternoon, several activities and workshops may be planned. Breakfast and Lunch are included in the registration fee.

# REGISTRATION MATERIALS

## WHAT MATERIALS TO SEND

The following items need to be sent via **email**, **Blue Panda** or **mail/online payment**:

### EMAIL: [baydirector@cafbla.org](mailto:baydirector@cafbla.org)

- Creed competitor's name if that person is in three events, by January 16, 2026
- Adviser/Chaperone Help (respond to email sent to all advisers the week before conference to confirm your event duty)

### SUBMIT in Blue Panda:

- Accounting I transcripts (PDF, in alpha order if more than one competitor)
- Future Business Leader and Job Interview materials (PDF)
- Computer Applications production test materials – Info will be sent to proctors on where members should upload their work

### PAY BY MAIL OR ONLINE:

CA FBLA – Bay Section

PO Box 1440

Owasso, OK 74055

OR Paid online through the QuickBooks e-invoice

- **Registration Check**
  - Send check payable to CAFBLA – Bay Section (REMINDER: checks written to wrong name will be returned)
  - All checks must be mailed to PO Box 1440, Owasso, OK 74055. We will not accept checks onsite.
- **E-invoices (and credit card payments) through QuickBooks**
  - E-invoices will be sent via email to chapters by **JANUARY 27, 2026**.
  - Once an e-invoice is received, chapters may pay via credit card through the e-invoice.

## WHAT MATERIALS TO BRING TO BSLC

1. **REQUIRED FORMS:** Members are required to have the following forms on hand and filled out in the Advisers possession during the event. These will be checked at Registration to ensure all members are approved to attend this event by their Parent/Guardians. **Required Form for ALL STUDENT ATTENDEES:**
  - a. CA FBLA Permission & Medical Release Form
2. **DEVICES FOR ONLINE OBJECTIVE TESTING:** Members who are competing in an online objective test at the conference must bring their own device that can connect to Wi-Fi to take their tests.
3. **PHOTO I.D. OR TRANSCRIPT/ATTENDANCE PRINTOUT** with Student Name & Image clearly visible. Required for ALL competitors at the conference.

# PERFORMANCE EVENT INFORMATION

## FUTURE BUSINESS LEADER (FBL)

If there are more than 10 entries for this event, only the top 10 will be selected to perform the interview round, based on preliminary scores of application materials. Competitors must bring a folder with one copy of application materials to the conference. Review the [event guidelines](#). Finalists (Top 10) and interview times for this event will be sent to Chapter Advisers the week of the Conference.

## INTRO TO PUBLIC SPEAKING / PUBLIC SPEAKING

Speech Times for these events will be sent to Chapter Advisers the week of the Conference.

## JOB INTERVIEW

If there are more than 10 entries for this event, only the top 10 will be selected to perform the interview round, based on preliminary scores of application materials. Competitors must bring a folder with one copy of application materials to the conference. Review the [event guidelines](#). Finalists (Top 10) and interview times for this event will be sent to Chapter Advisers the week of the Conference.

## IMPROMPTU SPEAKING

Competitors for this event must report to a sequester room where they will be sequestered until their prep time. After their prep time, they will then give their speech. Due to the potential for an extended period of time needed to complete this event, it is encouraged that those who choose to compete in Impromptu Speaking make that their only event. Times and location for the Sequester Room will be drawn and sent to Chapter Advisers the week of the Conference. Competitors that do not report to the Sequester Room on time will be disqualified.

## SALES PRESENTATION

### Event Specifics:

- One entry per chapter (Individual/Team)
- **This event will be presented live at the Bay Section Leadership Conference**
- **It is expected a projector with an HDMI connection will be available to participants, however, devices, adapters/dongles, and clickers must be supplied by the presenting team.**

Review the [event guidelines](#), including the “California FBLA Guidelines (Section and State)” section. Times for this event will be sent to Chapter Advisers the week of the Conference.

# ONLINE TESTING INFORMATION

## GENERAL INFORMATION

All Objective Test Competitive Events will utilize devices that each member is responsible for bringing with them to BSLC. The member's device must be charged and be able to access the internet on the day of the event. Please prepare your students and have them check their devices well in advance to ensure they are functional and able to work the day of the Conference.

Members will login to their computer under the direction of the Chapter Adviser Proctors and Administrators and complete the exam in the 50-minute time slot provided.

**Reminder of a competitive event change from last year:** Aligning with national guidelines, team objective testing will **no longer be collaborative** at the section and state levels. Members will take these tests individually, then the team score will be the average of all tests taken. A no show disqualifies the no show from all future competitions in that event.

## TESTING SESSIONS

Members will be assigned to a specific time for each event they are participating in. It is expected that competitors be in the right room and take the right test for the time assigned to them. Competitors that do not show up for the correct event, or take an event not assigned at the published time could lead to their disqualification, or the disqualification of other competitors in that event from the same chapter. Members from the same chapter **MUST** take the specific competitive event during the same session. The Online Testing schedule will be prepared ahead of the conference to help members and Chapter Advisers on the day of the event. Members must test during their assigned time that is mailed to Chapter Advisers the week of the Conference.

## CONFLICTS

Members who are in a Performance Event along with an Objective Test Event need to be flexible and may not get an optimal assigned time(s). Scheduling will be challenging depending on the number of competitors that are competing in two events. Members will be assigned sessions; all information can be found on the BSLC26 website.

# 2026-2027 SECTION OFFICER TEAM INFO

## THE DECISION TO RUN FOR SECTION OFFICE

Service as a Bay Section Officer is an opportunity to gain valuable leadership experience and contribute to the development and advancement of California FBLA. The Officer Candidate Guide provides information about Bay Section Officer candidate eligibility, the application and campaign process, and an overview of the expectations, responsibilities, and activities of Bay Section Officers.

Complete Section Officer Applications must be submitted via EMAIL as **ONE PDF FILE** to Mr. Graeme Logie, Bay Section Adviser, at [baydirector@cafbla.org](mailto:baydirector@cafbla.org) on or before **December 19, 2025**.

To be successful in the candidate process, be sure to carefully review and consider the following:

- Review the [Officer Candidate Guide](#) and be familiar with section officer responsibilities and candidate requirements.
- Meet with your local chapter adviser, family, school administrators, employers, and other significant parties to discuss running for section office and gain their support.
- Familiarize yourself with California FBLA's mission, history, bylaws, publications, programs, and activities. The Chapter Management Handbook and the state and national websites are excellent resources to find this information.

## POSITIONS

**Officer Positions** are open to candidates in 7th to 12th grade during the 2026-2027 school year. The positions are:

- President (prospective candidates will complete and submit the State Officer Application only)
- Vice President of Outreach
- Vice President of Activities
- Secretary/Treasurer
- Public Relations Officer
- Parliamentarian (not an elected position, but an application does have to be submitted to be eligible)

**NOTE:** The President will simultaneously hold the office of State Vice President representing Bay Section, and must be able to complete the duties of both.

## FOR MORE INFORMATION

Download the Candidate Guide and Application [HERE](#)

Direct all inquiries and questions about the Bay Section Officer Applications to Bay **Section Director, Mr. Logie** at [baydirector@cafbla.org](mailto:baydirector@cafbla.org)

# BSLC26 TENTATIVE SCHEDULE OF EVENTS

<b>7:45 – 8:15 AM</b>	<b>REGISTRATION (Advisers Only)</b>	
<b>7:45 - 10:00 AM</b>	<b>MORNING REFRESHMENTS</b>	
<b>8:15 AM</b>	<b>OPENING SESSION (Welcome and Campaign Speeches)</b>	<b>GYM</b>
<b>9:15 AM - 3:30 PM</b>	<b>ONLINE TESTING SESSIONS</b>	<b>CLASSROOMS</b>
	<b><i>NOTE: STUDENTS WILL USE THEIR OWN DEVICES</i></b>	
	Accounting	Advertising
	Business Communication	Business Law
	Computer Problem Solving	Cybersecurity
	Economics	Entrepreneurship
	Healthcare Administration	Hospitality & Event Mgmt.
	Insurance & Risk Mgmt.	International Business
	Intro to Business Concepts	Intro to Business Procedures
	Intro to Information Tech	Intro to Marketing Concepts
	Marketing	Personal Finance
	Securities & Investments	Sports & Entertainment Mgmt.
		Agribusiness
		Business Management
		Data Science & AI
		Future Business Leader
		Human Resource Management
		Intro to Business Communication
		Intro to FBLA
		Intro to Retail & Merchandising
		Real Estate
<b>10:00 AM – 3:30 PM</b>	<b>SPEAKING EVENTS FINALS</b>	
	Creed	<b>TBD</b>
	Future Business Leader	<b>TBD</b>
	Impromptu Speaking	<b>TBD</b>
	Introduction to Public Speaking	<b>TBD</b>
	Job Interview	<b>TBD</b>
	Public Speaking	<b>TBD</b>
	Sales Presentation	<b>TBD</b>
<b>10:45 AM – 4:15 PM</b>	<b>WORKSHOPS</b>	<b>TBD</b>
<b>11:45-1:45PM</b>	<b>LUNCH</b>	<b>TBD</b>
<b>3:30 – 4:15 PM</b>	<b>CAUCUS &amp; BAY SECTION OFFICER ELECTIONS</b>	<b>TBD</b>
<b>4:15 – 5:00 PM</b>	<b>AFTERNOON SNACK</b>	<b>TBD</b>
<b>5:00 – 7:00 PM</b>	<b>AWARDS/CLOSING SESSION</b>	<b>GYM</b>

**NOTE: THIS SCHEDULE IS ONLY A GUIDE. A MORE ACCURATE SCHEDULE WILL BE PROVIDED TO CHAPTER ADVISERS WITH COMPETITIVE EVENT TIMES AND ON THE BSLC26 WEBSITE DURING THE WEEK OF BSLC**

# CONFERENCE DRESS CODE

**CHAPTER ADVISERS:** Please spend time PRIOR to the conference reviewing the dress code and work with your members to make sure they are dressed professionally at the conference. Members dressed inappropriately will receive a 5-point penalty. This can be avoided with education, guidance, and community assistance if necessary.

FBLA members and Chapter Advisers should develop an awareness of the image one's appearance projects. The purpose of the FBLA Conference Dress Code is to uphold the professional image of the association and its members and to prepare students for the business world.

Appropriate attire is required for all attendees—Chapter Advisers, members, and guests—at all general sessions, competitive events, meetings, workshops, and other activities, unless otherwise stated. Conference name badges are part of this FBLA Conference Dress Code and must be worn for all conference functions. Be a professional and don't get a deduction!

## **Professional attire acceptable for official FBLA activities include:**

- **Males:**
  - Business suit with collared dress shirt, and necktie or
  - Sport coat, dress slacks, collared shirt, and necktie or
  - Dress slacks, collared shirt, and necktie.
  - Banded collared shirt may be worn only if sport coat or business suit is worn.
  - Dress shoes and dress socks
- **Females:**
  - Business suit with blouse or
  - Business pantsuit with blouse or
  - Skirt or dress slacks with blouse or sweater or
  - Business dress
  - Please note: DRESS OR SKIRT HEM LENGTH MAY BE NO HIGHER THAN THREE INCHES ABOVE THE KNEE
  - Capris or gauchos with coordinating jacket/suit, worn below the knee.
  - Dress shoes

## **Inappropriate attire for both men and women includes:**

- Jewelry in visible body piercing, other than ears
- Denim or chambray fabric clothing of any kind, overalls, shorts, skorts, stretch or stirrup pants, exercise or bike shorts
- Backless, see-through, tight-fitting, spaghetti straps, strapless, extremely short, or low-cut blouses/tops/dresses/skirts
- T-shirts, Lycra, spandex, midriff tops, tank tops, bathing suits
- Flip-flops, sport sandals, athletic shoes, industrial work shoes, hiking boots, bare feet, or over-the-knee boots
- Athletic wear, including sneakers and low-cut ankle socks
- Hats or flannel fabric clothing
- Bolo ties
- Visible foundation garments

# SLC QUALIFIERS FROM BSLC

## FIRST Place Winner at Bay Section:

Creed

## FIRST & SECOND Place Winners at Bay Section:

Impromptu Speaking  
Intro to Public Speaking  
Job Interview  
Public Speaking  
Sales Presentation

## FIRST, SECOND, THIRD, FOURTH, & FIFTH Place Winners at Bay Section who each have a final score of at least 30:

Computer Applications

## FIRST, SECOND, THIRD, FOURTH, FIFTH, & SIXTH Place Winners at Bay Section:

Accounting	Insurance & Risk Management
Advertising	International Business
Agribusiness	Introduction to Business Communication
Business Communication	Introduction to Business Concepts
Business Law	Introduction to Business Procedures
Business Management	Introduction to FBLA
Computer Problem Solving	Introduction to Information Technology
Cybersecurity	Introduction to Marketing Concepts
Data Science & AI	Introduction to Retail & Merchandising
Economics	Marketing
Entrepreneurship	Personal Finance
Future Business Leader	Real Estate
Healthcare Administration	Securities & Investments
Hospitality & Event Management	Sports & Entertainment Management
Human Resource Management	

As has been the practice for previous Bay Section Leadership Conferences, team events where more than 1 participant in an event receives a plaque, only one plaque will be issued at the conference. Additional plaques will be mailed to the chapter about 3 weeks after the conference ends.

**[Review the California competitive event guidelines](#), including the “guidelines” folder and competitions list, to see which events begin at the State Leadership Conference (SLC), April 9-12, 2026!**

# ONLINE REGISTRATION INFO (CHAPTER ADVISERS ONLY)

ADVISERS: READ ALL OF THE INFORMATION BELOW BEFORE LOGGING INTO BLUE PANDA.

Log in to <https://app.gobluepanda.com>.

Click "Login with FBLA Connect."



User Login Judge Code

Login with FBLA Connect

- OR -

Username:

Password:

[Forgot Password?](#)

Remember Me  Stay Logged In

Login

Enter your FBLA Connect email address and password.

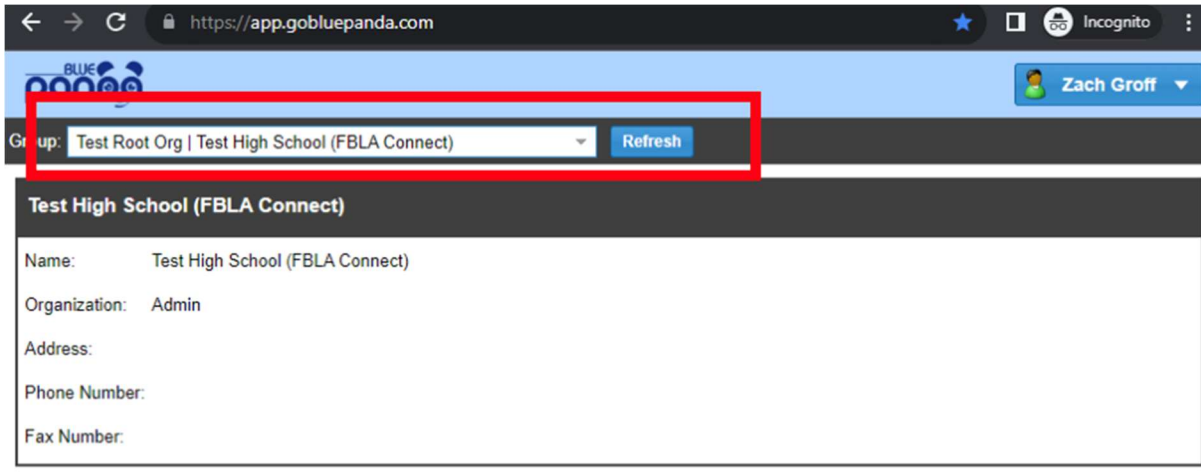


Email Address

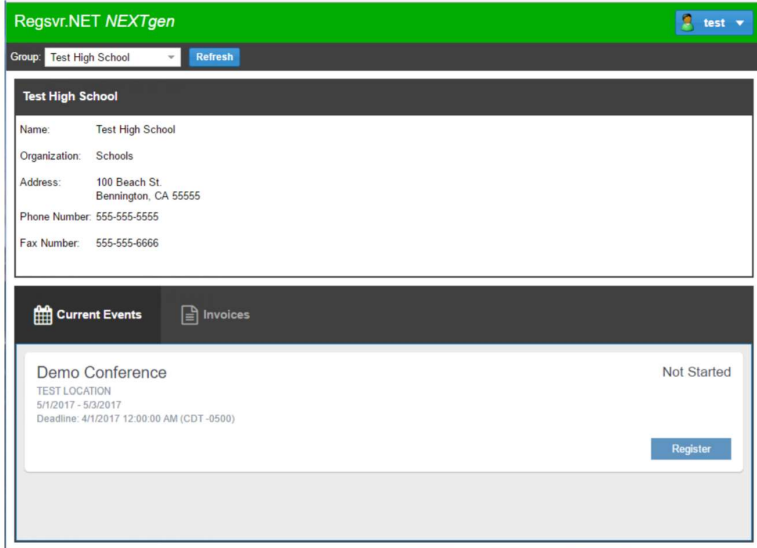
Password

[Forgot Your Password?](#)

In the Blue Panda dropdown, select the “California FBLA | [Your Middle/High School’s Name]” option. This will give you access to California FBLA’s section and state conference registrations.



Click “Register” for the 2026 Bay Section Leadership Conference.



On the ATTENDEES screen, click the “ADD” button, and, first, register yourself as adviser. On the drop-down list, select the “Adviser” option. Once you do that, you will see editable fields, but they will probably be initially populated with the name of one of your students. Delete that name, and enter your own information and all remaining fields. Register any other adults attending as advisers.

Once advisers are registered, you will begin registering students by switching the drop-down to one of the “Student” options. Middle school chapters should select the "MS Student Participant" registration when registering their students. High school chapter members only should be registered under the attendee type “HS Student Participant.”

# ONLINE REGISTRATION INFO (CHAPTER ADVISERS ONLY)

**Tip: Save time by using the new “Save and New” option in Blue Panda.**

Click the down arrow next to “Save and Close” and select “Save and New.”

“Save and New” will save the attendee you just added and allow you to immediately keep adding conference attendees, without constantly clicking the “Add” button for each attendee.

**Add New Attendee**

General

Attendee: Member - Hotel Participant

First Name: Last Name: Grade: Gender: Male

More Info

Special Needs

Special Needs:

Dietary:

Cancel Save and New Save and Close

# ONLINE REGISTRATION INFO (CHAPTER ADVISERS ONLY)

## Don't see your student's name in Blue Panda?

- Go to [FBLA Connect](#).
- Go to Members > Transition Members.
- Make sure all students are listed in the middle "member" column.
- If a missing student is in the "unpaid student" column with no dollar sign next to their name ...
  - Select their name, then "transition to member."
  - Click "view the quote, convert to an invoice later."
  - Near the bottom of the quote, select "Convert to Invoice."
  - **Please email the invoice number to Alyssa Gonzalez at [agonzalez@cafbla.org](mailto:agonzalez@cafbla.org), so CA FBLA can pay the invoice.**
    - You will not pay this invoice. CA FBLA will pay this on your behalf based on the affiliation tier you selected on your affiliation form.
- If a missing student is in the "unpaid student" column with a green dollar sign next to their name ...
  - **Please email the invoice number to Alyssa Gonzalez at [agonzalez@cafbla.org](mailto:agonzalez@cafbla.org), so CA FBLA can pay the invoice.**
    - You will not pay this invoice. CA FBLA will pay this on your behalf based on the affiliation tier you selected on your affiliation form.

Be sure to carefully check and update student grade levels. Students must show proper grade levels in Blue Panda in order to enter grade specific events.

**If you have students with special needs**, please provide a clear explanation of the student's needs in addition to checking the Special Needs box.

**If you have students with dietary requirements**, please provide a clear explanation of the student's needs in addition to checking the Dietary box.

For each student, double check spelling, grade level and email address (both editable in Blue Panda, and be sure to supply *personal* email addresses for each student so that important notifications will not get caught in school district spam filters.

If you change anything in Blue Panda, please understand that it also needs to be corrected in FBLA Connect for future purposes, as the information does not sync the other way.

# ONLINE REGISTRATION INFO (CHAPTER ADVISERS ONLY)

Once you have a given student registered under "ATTENDEES", you will be able to assign events to them under "COMPETITIONS". In the Competitions module, you have the option to enter students in events either BY EVENT or BY ATTENDEE (toggle top right).

## Adding Entries

Add - Select the event and click "Add" (You don't have to click the event first, but it does make it easier)

**Tip:** Click "Add" to create a registration for each Individual or Team. Once you've added the one Individual or Team, click OK and then click Add to create another.

Edit - Click the "Edit" button next to the registration you wish to edit.

Name	Group	Registered	
Accounting	State	#11593: Sherry Brown	Edit
Community Service Project	State	#11594: Group Entry	Edit
Introduction to Business	State		
Marketing	State	#11595: Jason Jones, John Smith	Edit
Word Processing	State	#11596: Jane Smith	Edit

For team events, see right:

Continue assigning events to student attendees until complete. Double-check all of your event entries before submitting.

Available	Assigned
Bennett, Susan (N/A)	Jones, Jason (11)
Brown, Mark (N/A)	Smith, John (10)
Brown, Sherry (9)	
Smith, Jane (9)	

In FINAL QUESTIONS, you will be asked to supply the names of the primary attending adviser, your two official voting delegates and your voting delegates' email addresses (yes, again—so we can quickly get them for emailing voting forms). For Computer Applications, you will also be asked to supply the name and email of your proctor.

You may log back in to adjust any time until **JANUARY 16, 2026** to finally hit the SUBMIT button—but don't forget to do that! Your registration will not be official until the SUBMIT button is pressed for the last time up until **JANUARY 16, 2026**.

Even after clicking the final SUBMIT button, you will be able to log back in and edit your registration up until the final deadline on **JANUARY 16, 2026**.

Chapters will receive an e-invoice from California FBLA after registration in Blue Panda closes. Through the e-invoices, chapters are able to see their balance due, and pay via credit card or check.

## Questions?

- **About the conference:** Please contact Graeme Logie, Bay Section Adviser, at [baydirector@cafbla.org](mailto:baydirector@cafbla.org)
- **About members who are not showing up in Blue Panda and how to use FBLA Connect:** Please contact CA FBLA's Chapter Support team at [hello@cafbla.org](mailto:hello@cafbla.org).
- **About CA FBLA's competitive event guidelines and how to use Blue Panda:** Please contact Manuel Rapada, Competitive Events Coordinator, at [mrapada@cafbla.org](mailto:mrapada@cafbla.org).

**REGISTRATION OPENS FOR BSLC26 ON DECEMBER 1, 2025**

**NOTE:** Only **CHAPTER ADVISERS** should register members for this conference. Do **NOT** allow students to register your chapter as any mistake they make, you will called on to find out what happened!

Advisers will submit materials required for certain competitive events using the "Items Due" tool in Blue Panda:

- Transcripts for Accounting I
- Cover letters and resumes for Future Business Leader and Job Interview

Demo Conference In Progress  
TEST LOCATION  
5/1/2019 - 5/3/2019  
Deadline: 4/1/2019 12:00:00 AM (CDT -0500)  
Continue  
Additional Items Due: 3/6

Clicking the "Items Due" button will take the adviser to the screenshot below. Depending on the event, clicking the **Upload** button on the right will open a box to either input a URL or browse the computer for the item to upload.

Competition ↑	Due By ↑	Entry	Asset	
Word Processing Job #1		Jane Smith	Please Click Button To Upload	
Word Processing Job #2		Jane Smith	Please Click Button To Upload	
Job Interview Resume	2/1/21 5:00 PM ...	Jason Jones John Smith	Please Click Button To Upload	
Job Interview Resume	2/1/21 5:00 PM ...	Philip Smith Maegan Belissai	Please Click Button To Upload	

Broadcast Journalism - Submission  
Competition: Broadcast Journalism  
Entry: [Redacted]  
Item Due: Submission  
URL:   
Cancel Save

Job Interview - Resume  
Competition: Job Interview  
Entry: Jason Jones  
John Smith  
Test High School  
Item Due: Resume  
File:  Browse...  
Cancel Save

# IMPORTANT DATES

## DECEMBER 2025

- 1 BSLC Conference Registration Opens
- 19 Computer Applications Registration Deadline — Blue Panda  
*\* Register students for the conference in Blue Panda and add them to the Computer Applications competition.*  
*\*\* Register the proctor in the “Final Questions” section of Blue Panda.*
- 19 2026-2027 Bay Section [Officer Applications](#) — Emailed as ONE PDF to Mr. Graeme Logie
- 31 Membership Registration Deadline (for a smoother section, state and national conference registration experience) — on FBLA Connect

## JANUARY 2026

- 16 Submission of the following Event Materials **Online** – Future Business Leader and Job Interview
- 16 Membership Registration Deadline — Online Membership Registration System (FBLA Connect)
- 16 Conference Registration Deadline — Online Conference Registration System (Blue Panda)
- 16 Submission Deadline for Computer Applications Production Tests — Proctor will share instructions with competitors on how to submit their completed competitive event materials
- 16 Mail Conference Registration Check (email Graeme Logie if you need to send later) –  
**Mail to:** PO Box 1440, Owasso, OK 74055  
**Written to:** CAFBLA - Bay Section  
  
**NOTE: Check will be returned if not sent to the correct location and name, please ensure it is written correctly.**

## FEBRUARY 2026

- 7 BSLC 2026 – Dougherty Valley High School